



DAV PUBLIC SCHOOLS, HIMACHAL PRADESH

(Managed by DAV College Managing Committee,
Chitragupta Road, New Delhi-55.)

ELIGIBILITY FOR RECRUITMENT OF TEACHING & NON-TEACHING STAFF (SESSION : 2025-2026)

1. ELIGIBILITY:

1.1 EDUCATIONAL QUALIFICATIONS (GENERAL) :

- 1.1.1 Regarding Universities/Institutions of outside State, the candidates shall only be eligible for appointment after verification of genuineness of their educational / training qualification from concerned University / Institutions from which they have obtained the degree. Candidates from such outside University / Institutions shall have to produce the authenticated proof of equivalency from any University of the State of HP and NCTE recognition in support of their qualification at the time of document verification, failing which they will not be eligible in the selection process.
- 1.1.2 A candidate furnishing certificates, mark-sheets with grades and grade points shall also furnish numerical equivalency of grades / grade points from the examining bodies.
- 1.1.3 Candidates must specifically indicate the percentage of marks obtained (calculated to the nearest two decimals) in the relevant columns of the application. Where percentage of marks is not awarded by the University but only CGPA / SGPA is awarded, the same shall be converted into percentage in terms of conversion norms of University, besides indicating the CGPA /SGPA in the application. Candidates will have to produce the certificate / document issued by the University in support of conversion formula of University and percentage of marks, when called for document verification.
- 1.1.4. The candidates must have qualified NTT / CTET-I / CTET-II / HP TET / JBT TET / D.El.Ed. / PDPET as applicable for the respective posts.

1.2 ESSENTIAL QUALIFICATIONS :

A. POST GRADUATE TEACHERS (PGTs) :

1. **PGT (Subject Teachers)** : Post Graduate in the advertised subjects with at least 50% marks and B.Ed. degree from any NCTE recognized University.
2. **PGT (Physical Education)** : Master Degree in Physical Education with minimum 50% marks from any NCTE recognized University.
3. **PGT (Computer Science)** : Master Degree in Computer Science / M. Tech. / MCA with minimum 50% marks from any recognized University and B.Ed. degree from a NCTE recognized University.

B. TRAINED GRADUATE TEACHERS (TGTs) :

- 1. TGT (Subject Teachers) :** (a) Graduate / Post-Graduate from any recognized University with at least 50% marks in the advertised subjects in Graduation and B.Ed. degree from any NCTE recognized University.

(b) Cleared CTET-II / HP TET or its equivalent examination.
- 2. TGT (Physical Education) :** Graduate / Post Graduate Degree in Physical Education with at least 50% marks from any NCTE recognized University.
- 3. TGT (Computer Science) :** Graduate / Post Graduate degree in Computer Science / M.Tech. / B.Tech. / MCA / BCA with at least 50% marks from any recognized University and B.Ed. degree from any NCTE recognized University

C. PRIMARY TEACHERS :

- 1. PRT (Subject Teachers) :** JBT / Graduate / Post Graduate from any recognized board / University with at least 50% marks in the advertised subjects with B.Ed. degree from any NCTE recognized University and CTET-I & PDPET / JBT TET / D.El.Ed.
- 2. PRT(Physical Education) :** Graduate / Post Graduate Degree in Physical Education with at least 50% marks from any NCTE recognized University.
- 3. PRT (Computer Science) :** Graduate degree in Computer Science / B.Tech. / BCA from any recognized University with at least 50% marks & B.Ed. degree from any NCTE recognized University.

D. OTHER TEACHING STAFF :

- 1. Pre-Primary Teacher / Nursery Teacher (Ladies only) :** Graduate with valid NTT from a recognized institute of duration of not less than two years or B.Ed. degree from any NCTE recognized University and CTET-I & PDPET / JBT TET / D.El.Ed.
- 2. Counselor & Wellness Teacher :** Graduate with Psychology as an elective subject with 50% marks or any graduate with 50% marks having Diploma in Counseling and experience in counseling in school level. Preference will be given to the Post graduates in Psychology.
- 3. Music Teacher :** Graduate / Post Graduate in vocal / instrumental Music from a recognized University with at least 50% marks.
- 4. Painting / Art & Craft Teacher :** Graduate with Drawing and Painting / Art / Fine Art from any recognized University with at least 50% marks and minimum two years full time diploma in Drawing and Painting / Art / Fine Art OR Masters degree in Drawing and Painting / Fine Art from a recognized University.
- 5. Dance Teacher :** Graduate degree in Dance from any recognized University with at least 50% marks OR Graduate in any discipline from a recognized University and Diploma in Dance from recognized institute with at least 50% marks.

6. **Librarian** : Graduate degree in Library Science with minimum 50% marks from a recognized University (Regular course) with knowledge in Computer application. Preference will be given to the candidates having Post Graduate Degree in Library Science.

N.B. : Good command over spoken English & knowledge of computer application is essential for all the above posts.

E. Ministerial Staff :

1. **LDC(Accounts)** : Graduate Degree in Commerce. Proficiency in Computer Application and **Tally Prime**.
2. **LDC(Administration)** : Graduate Degree in Arts, Science or Commerce. Proficiency in Computer Application.
3. **UDC** : Graduation in Commerce from recognized University with knowledge of Typing and Computer, Knowledge Tally Prime, Knowledge of noting and drafting is essential and minimum seven years' experience in Accounting works.
4. **Assistant** : Graduation in Commerce from recognized University with knowledge of Typing and Computer, Knowledge Tally Prime is essential and minimum five years' experience in Accounting works.
5. **Front Office Assistant / Receptionist (Ladies only)** : Graduate in any discipline from a recognized University with fluency in English and command in Front Office Management. Proficiency in Computer Application is desirable.
6. **Library Asst.:** Graduate and Diploma in Library & Information Science from a recognized University. He/she must also possess working knowledge of Computer
7. **Lab Assistant (Phy, Chem & Bio Lab)** : B. Sc. with concerned subject or equivalent. He / She must also possess working knowledge of computer.
8. **Lab Assistant (Computer Science Lab)** : B. Sc. with computer Science / BCA or equivalent. He / She must also possess working knowledge of computer.
9. **Staff Nurse (Ladies only)** : Three years Diploma in General Nursing and registered Nurse and Midwife with Central or State Nursing Council. At least three years clinical practice in any Nursing Home/Hospital.